

Colchester and Parks Recreation

SPECIAL MEETING MINUTES
Colchester Parks & Recreation Commission
August 11, 2014, 7:00p.m.
Colchester Rec Plex

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Members Present: E. Kundahl, N. Kaplan, L. Dimock, T. Loskant, D. O'Brien, C. Ferrante
Members Absent: L. Stephenson and K. Moody
Others Present: Paula McDowell, C. Hancin, Jim Paggioli, Frank Ricci and citizen

1. **Call to Order**

Chairman Ferrante called the August 11, 2014 special meeting to order at 7:03 p.m.

2. **Citizen's Comments**

None

3. **Acceptance of Minutes: June 2, 2014**

L. Dimock **MOTIONED** to approve the minutes of the June 2, 2014 meeting. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED.**

4. **Reading of Correspondence**

None

5. **Committee Reports**

- **Facilities** – N. Kaplan stated they have not met. Chairman Ferrante stated work has commenced on R2.
- **Finance/Administration** – none
- **Programs** – none
- **BOS Liaison** – none
- **BOE Liaison** – none

6. **Discussion and Possible Action on the Spring 2015 Field Use Policy**

C. Hancin stated a concern has come up in the office when inputting reservations for spring and fall based on the document that's causing a conflict for the month of August. Frank Ricci, stated the sub-committee has created a master sheet with every Sports Leagues needs throughout the year, when they need it, what fields are needed, and what potential growth each club is looking for including all park & rec activities and have handed it to a business analyst who is running it all to optimize field usage and the times of the year that the fields could actually apply for permits. As a group it was agreed they need to work with Public Works jointly to determine the condition of the fields how to fix it and also maintain the fields.

C. Hancin also stated that Bacon Academy's Lacrosse requested to use the fields in March 2015. She has not approved the permits based on the fields may not be ready to be played on. Discussion was had and it was suggested C. Hancin speak with the schools regarding the possibility that school fields be used. Discussion was also had regarding additional wording to be included in the Sports League Field Use Policies & Procedures regarding field availability. C. Hancin will have a draft of the additional wording for review by the next Park & Recreation Commission meeting.

7. Recreation Supervisor's Report (Monthly)

A. Pizzutiello and J. Lefler submitted the Recreation Supervisor's report for June and July reporting Day Camp is going well, blood drive was held on July 23rd with over 100 participants, girls basketball clinic had 14 girls attend, three tennis camp sessions ran, Zumba is offered two nights this summer with slight decrease in participation, safe boating PWC was offered at the FD, one open spot available for adult golf lessons, Skyhawks Mini-Hawk had 10 campers, PiYo Strength class began with positive feedback, Kayaking for Fun returned with new interest, the 22nd Annual National Trails Day and the 2nd Annual International Food Festival were a great success, S.E.C.T. Park Race is still active and open to all participants and all requests from Sports League have been entered. E. Kundahl **MOTIONED** to accept the Recreation Supervisor's Report. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED**.

8. Recreation Manager's Report

C. Hancin read the Recreation Manager's report that stated summer concerts fell short of raising enough money to cover the concert series, 57Fest planning has begun with funds needed to be raised to run the event, fireworks and events sponsors needed along with volunteers to work the event, Dr. Henderson from UCONN Turf Management School will be coming out to look at the fields at the Rec Plex, fall Connections comes out on August 22nd in the Rivereast, the Colchester Civic Orchestra winter show is scheduled for December 6th at the Federated Church, the Dog Park Committee held a fundraiser at Sweet Frog that went well and the Colchester Community Theater summer workshop "The Grunch" went really well with over 370 tickets sold. E. Kundahl **MOTIONED** to accept the Recreation Manager's Report. **SECONDED** by D. O'Brien. All members present voted in favor, **MOTION CARRIED**.

9. Rec Plex Walk Through

Committee broke at 7:45 p.m. to walk through Rec Plex fields.

10. General Comments

None

11. Adjournment

Committee returned at 8:55 p.m. from walking Rec Plex fields. E. Kundahl **MOTIONED** to adjourn the meeting at 8:55 p.m. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**.

Respectfully Submitted,
Gina Santos, Clerk